**CAREER LADDER CATEGORIZATION OF LOGGED HOURS**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name: |  | | | |  | Hours Logged: | | |  | |
| School Year: |  |  | Building: |  | | |  | Stage #: | | I II III |

The following is a summary of the Career Ladder hours spent in each of the following areas:

|  |  |  |
| --- | --- | --- |
| 1. Direct Student Contact (2/3) |  | Hours |
|  |  |  |
| 2. Other Hours (1/3) |  | Hours |
|  |  |  |
| TOTAL HOURS |  |  |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Teacher Signature |  | Date |
|  |  |  |
| Career Ladder Committee Member Signature |  | Date |
|  |  |  |
| Building Administrator Signature |  | Date |

*To be kept on file with the teacher’s documentation upon completion of all hours or after the May 31st deadline.*